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adjacent cells with  
the contents of the  
cell above, select  
the cell with the  
data and the cells  
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contents of the cell  
to the left, select  
the ...

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input, it is  
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Enter cell  
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pointing. Start your formula with an = sign, select a cell, enter an operator (+, \*, etc.), select another cell, etc. Excel calculates results using the BEDMAS rule:  
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Adding rows and

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numbers is one of  
the most common  
operations in Excel.

To make this job  
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SUM function.

Quickly Sum  
Columns or Rows  
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how to: Understand  
the SUM function  
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data tools like  
Sorting, Filtering,  
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